



Local Land  
Services



# APPLICATION TO ENROL

On the Local Land Services Electoral Roll

## Enrol to vote application

**Note 1:** Only one person may be enrolled for each holding. A person cannot be enrolled more than once in any one region.

**Note 2:** Once submitted, the details in this application form replace any existing details on the Local Land Services electoral roll in respect of the holding referenced below.

### HOLDING DETAILS

Please complete the following details as they appear on your rates notice:

**Holding Reference Number (if known):** \_\_\_\_\_

**Holding Occupier:** \_\_\_\_\_

**Holding Address:** \_\_\_\_\_

**Type of Holding:**  Single Occupier  Occupied by multiple names/partnership/company

### NOMINATION BY OCCUPIER OR REPRESENTATIVE

*I hereby request that the following person be enrolled on the electoral roll for the holding mentioned above.*

*I certify that the person nominated is a minimum of 18 years old and that the holding referred to consists wholly or partly of rateable land, as described under the Local Land Services Act 2013.*

**Nominee Name:** \_\_\_\_\_

**Nominee Postal Address:** \_\_\_\_\_

**Nominee Phone Number:** \_\_\_\_\_

**Nominee Email Address:** \_\_\_\_\_

**Nominee Acceptance Signature:** \_\_\_\_\_

### CERTIFICATION

*I certify that:*

I am the sole occupier of the holding

*Or, if the holding is occupied by more than one person or is occupied by a partnership or company, I am authorised to represent the other parties being:*

A co-occupier of the holding; or

In the position of \_\_\_\_\_ within \_\_\_\_\_ (company name)

**Name:** \_\_\_\_\_

**Postal Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

# ENROLMENT INFORMATION

## Definitions

**Holding** means:

- a) a parcel of land, or
- b) several parcels of land which:
  - i. are contiguous with one another or are separated from one another only by a road, river, creek or other watercourse, and
  - ii. constitute or are worked as a single property
- irrespective of whether those parcels are held under the same title or different titles or titles of different kinds or whether they are in the same region.

**Occupier means** - the person for the time being entitled to possession of the land and includes, if the person so entitled does not reside on the land, the resident manager or other person in charge of the land.

## Enrolment conditions

- Enrolment and voting is voluntary.
- Only one person can be enrolled for each holding within a Local Land Services region - see further information below.
- A person may only be enrolled in respect of a holding if:
  - the holding consists wholly or partly of rateable land
  - the person is an individual who is 18 or more years old.
- A person can only be enrolled in respect one holding within a region.

## Who can enrol?

1. An individual who is the only occupier of the holding can enroll to vote.
2. Where more than one individual occupies the holding, the individual nominated to represent the holding can enroll to vote.
3. Where the occupier of the holding is a corporation, the individual who has been nominated by the corporation to represent the holding can enroll to vote.

## Nominating the elector for a holding

- If more than one individual is an occupier of a holding in a region, those occupiers may nominate one of those individuals as the person to be enrolled in respect of the holding.
- A corporation that is the occupier of a holding within a region may nominate an individual as the person to be enrolled in respect of the holding.

## How can people apply to be enrolled?

- All applications for enrolment must be in writing, on the approved form and lodged with your nearest Local Land Services office.

## More information

- Visit [www.ils.nsw.gov.au](http://www.ils.nsw.gov.au).
- Call (02) 6790 7600 from Monday to Friday during business hours.
- Talk to the staff at your nearest Local Land Services office.