



## Investment Funding for Industry and Community groups to assist in their delivery of sustainable land management and environment projects in the North West of NSW



## 2015-16 Industry and Community Partnership Investment

Applications are now being sought for the North West Local Land Services investment program that focuses on building a stronger region by partnering with industry and the community. Applications for investment will be accepted from 1 March 2015 until 30 March 2015. Funding is limited.

Investment is available for projects that meet the following National Landcare Programme Strategic Objectives (SO):

- SO1 Maintain and improve ecosystem services through sustainable management of local and regional landscapes.
- SO2 Increase in the number of farmers and fishers adopting practices that improve the quality of the natural resource base, and the area of land over which those practices are applied.
- SO3 Increase engagement and participation of the community, including landcare, farmers and Indigenous people, in sustainable natural resource management.
- SO4 Increase restoration and rehabilitation of the natural environment, including protecting and conserving nationally and internationally significant species, ecosystems, ecological communities, places and values.

Please contact your LLS office to see if there is currently a similar project underway. Projects should enhance opportunities for North West NSW communities and industries to participate in increasing capacity. Examples of these activities are (but are not limited to): Field Days, Meetings, Mentoring, Planning Sessions, Project Feedback/Debrief, Training Sessions, Working Bees, Conference/Seminar presentation.

All of this should be enhanced and supported by a strong awareness and public relations campaign. All project activities must be completed in the 2015 – 2016 financial year.

**Applicants should read the application guidelines and complete the application form and include and attach the required supporting documentation. Completed applications should be sent to:**

**Chris Celovic  
Team Leader - Strategic Partnerships and Investment  
North West Local Land Services  
PO Box 500  
Tamworth NSW 2340**

*Applicants are encouraged to contact North West Local Land Services to discuss their project proposal and application before submission. Please contact Chris Celovic on 02 67645946 during business hours.*

**Guidelines for preparing an Investment Application for a Strategic Partnerships Project with North West Local Land Services.**

### **Applicants must be an incorporated organisation/legal entity.**

Applicants must be a legally incorporated entity to enter into agreements.

The entity is responsible for ensuring project outcomes are achieved.

### **Activities that won't be considered for project funding**

- Activities deemed to be of private benefit or subsidies for commercial operations
- Purchase, lease or acquisition of land
- Standard boundary fences considered the landholders responsibility
- Purchase of equipment or materials normally considered part of an individual landholder's responsibility
- Planting species that are known to be an environmental or agricultural weed
- Activities considered to be an organisation's or landholder's statutory or regulatory responsibility
- Activities to beautify or improve amenity that cannot be directly linked to a NW LLS goal or outcome
- Removal of old infrastructure (including fencing) unless it has a direct benefit to other project work
- Works, planning or site assessment completed prior to the application being submitted
- Purchase of information available free of charge or data and information development that is readily available
- Flood levy, weir, gravel pit or quarry restoration
- Playgrounds and sponsorships
- Activities which are eligible for funding through other North West Local Land Services programs

### **Aboriginal engagement**

To be eligible for these grants you need to consult with local Aboriginal groups during the development of your project, irrespective of land tenure (public or private).

The purpose of this is to identify sites of significance and any impacts the project may have on these, and other projects working on or around the site.

Contacting local Aboriginal people and making sure they are aware of and can contribute to your project is a professional courtesy and helps your group develop stronger networks and relationships.

Your Local Land Service office can assist you with contacting Aboriginal organisations.

### **Projects require investment contributions from project partners.**

Contributions will be dollar for dollar, and evidentiary documentation will be required at the completion of the project. Preference will be given to applicants who can show higher co-contribution of North West Local Land Services investment.

### **Project acquittal and reporting**

Details of reporting requirements are to be agreed upon, as part of assessment and/or approval process, prior to project commencement. Depending on the length and complexity of your project, you will be required to provide periodic progress reports.

Progress reports should contain information as to the completion of activities to date. Some funding will be withheld by North West Local Land Services and paid on completion and submission of required reporting. Upon completion of project, you will be required to submit a Final Report. The Final Report should contain evidence of project completion i.e. Expenditure, and other documentary evidence.

### **Receiving funding from North West Local Land Services**

In order to take receipt of funds from North West Local Land Services, successful applicants will be required to provide a Tax Invoice generated by the incorporated organisation, with whom the agreement has been made.

### **Ongoing funding**

Subject to meeting the criteria, funding is available during this financial year only. There is no guarantee that funding will be available in future years.

## Application Form – please complete this section

|   |  |          |  |
|---|--|----------|--|
| <b>Applicant details</b>                                    | This application must be completed by an organisation which is a legal entity able to enter into a funding agreement with the North West Local Land Service.                   |          |  |
| Name of Applicant   |  |          |  |
| Australian Business Number (ABN)<br>Or Incorporation number |  |          |  |
| Are you GST Registered?                                     | Yes  | No       |  |
| <b>Contact Person Details</b>                               | Please provide details of a main contact person from the group which is undertaking this project. This person may be different from the person who signs the contract.         |          |  |
| Title   |  |          |  |
| First Name  |  |          |  |
| Last Name   |  |          |  |
| Email   |  |          |  |
| Mobile number   |  |          |  |
| Phone number  |  |          |  |
| Fax number  |  |          |  |
| Position in Applicant Organisation                          |  |          |  |
| PO Box or street address                                    |  |          |  |
| Suburb/town   |  |          |  |
| State   |  | Postcode |  |
| <b>Authorised Person Details</b>                            | This is the person(s) within your organisation who are authorised to sign the funding agreement with the North West Local Land Service. Please list all contact details below. |          |  |
| Title   |  |          |  |
| First Name  |  |          |  |
| Last Name   |  |          |  |
| Email   |  |          |  |
| Mobile number   |  |          |  |
| Phone number  |  |          |  |
| Fax number  |  |          |  |
| Position in Applicant Organisation                          |  |          |  |

|   |  |  |  |
|---|--|--|--|
| PO Box or street address  |  |  |  |
| Suburb/town   |  |  |  |
| State   |  | Postcode   |  |
| <b>Project Details</b>  | The project description will be used for media and other inquiries.  |  |  |
| Project title (What do you want to call the project)  |  |  |  |
| Describe what outcomes your project will <b>achieve</b> (100 words max).  |  |  |  |
| <b>Project Management and Implementation</b>  | List the project activities to be undertaken and the expected completion dates of each activity - Add extra fields as required.  |  |  |
| Expected Completion Date  |  |  |  |
| <b>Activity (Please select below)</b>   | Please describe the activity you will be undertaking in detail   |  |  |
| <ul style="list-style-type: none"> <li>• Field Day</li> <li>• Meeting</li> <li>• Mentoring,</li> <li>• Planning Sessions</li> <li>• Project Feedback/Debrief</li> <li>• Training Session</li> <li>• Working Bee</li> <li>• Conference/Seminar presentation</li> </ul> |  |  |  |
| Select the Strategic Outcome that best matches your funding request by placing an X below the outcome. Each application is limited to 1 only Strategic Outcome.   |  |  |  |
| SO1   | SO2  | SO3  | SO4  |
| Maintain and improve ecosystem services through sustainable management of local and regional landscapes.  | Increase in the number of farmers and fishers adopting practices that improve the quality of the natural resource base, and the area of land over which those practices are applied. | Increase engagement and participation of the community, including landcare, farmers and Indigenous people, in sustainable natural resource management. | Increase restoration and rehabilitation of the natural environment, including protecting and conserving nationally and internationally significant species, ecosystems, ecological communities, places and values. |
|   |  |  |  |
| <b>Project Location</b>   |  |  |  |
| Town / Locality / Property(s) Name  |  |  |  |
| <b>Aboriginal Engagement</b>  | Name of Aboriginal Group   | Contact Person   | Contact details  |
|   |  |  |  |
| Attach map/s that indicates project location at end of document   |  |  |  |

|                             |  |        |
|-----------------------------|--|--------|
| <b>Community Engagement</b> | How many people and groups do you expect to participate in your project? This includes people organising the project as well as people attending or participating in your project. |        |
|                             | Groups   | People |
| <b>Project Budget</b>       | Projects will be considered on a case by case basis, subject to funding availability.  |        |



## **Declarations**

I declare that all information provided in this proposal is true and correct and no information is false or misleading.

I have the agreement of all parties identified in the proposal to include their details within this proposal.

I declare that I have approval from all relevant parties and have or will request all necessary Commonwealth, State and local planning permits and approvals, required to undertake this project.

I declare that I have not previously received, am not seeking funds or awaiting receipt of funds that will duplicate the activities described in this funding application.

I have contacted the relevant land owner and Aboriginal Community and attached the relevant documentation.

I have attached a reference map showing the location and boundaries of the project.

### **Person making application (Authorised Person)**

|         |       |
|---------|-------|
| Name:   | Date: |
| Signed: |       |

### **Approval (North West Local Land Service Authorised Representative)**

|             |              |
|-------------|--------------|
| Name:       | Date:        |
| Signed:     |              |
| Approved    | Not Approved |
| Explanation |              |

## ***Privacy Statement***

*The personal information you provide on this form is subject to the Privacy & Personal Information Protection Act 1998. It is being collected by NSW Trade & Investment and will be used for purposes related to assessing your eligibility to participate in the [insert program name], for project delivery purposes and to satisfy project reporting requirements. This may include providing information to other government agencies upon request. NSW Trade & Investment will not otherwise disclose your personal information unless authorised by law.*

*The provision of this information is voluntary. However, if you choose not to provide it your application will not be further considered.*

*You have the right to request access to, and correct details of, your personal information held by the department. Further information regarding privacy can be obtained from the NSW Trade & Investment website at [www.trade.nsw.gov.au/legal/privacy](http://www.trade.nsw.gov.au/legal/privacy)*